

# Application for single domestic connections



SGN  
Connections

You can refer to our 'Getting connected' guide if you are unsure about a question or alternatively visit [sgn.co.uk](http://sgn.co.uk)

**For office use only - Our reference**

## Section A - Your information

### Contact details

The person/company applying for the work to be done

Your name

Correspondence address

Postcode

Your reference (if applicable)

Company name (if applicable)

Landline telephone

Mobile telephone

Would you like to receive text updates to your mobile number about this job? Yes  No

Email

Email is our preferred method of contact for future correspondence. Please remember to check your junk/spam folder.

### Site details

Where the work will be carried out

Is the site address the same as the correspondence address?

Yes  No

If no, please provide details below

Site address

Postcode

Site contact name

Landline telephone

Mobile telephone

Have you previously submitted an application to SGN Connections for this site?

Yes  No

If yes, please provide reference number

### Your status

Please tick the following that applies to you

Owner/Occupier	<input type="checkbox"/>	Developer	<input type="checkbox"/>
Landlord	<input type="checkbox"/>	Council	<input type="checkbox"/>
Gas supplier	<input type="checkbox"/>	Other, please state	<input type="checkbox"/>
Architect/Consultant	<input type="checkbox"/>		
Utility company	<input type="checkbox"/>		

### Type of property

Please indicate your property type

House  Other, please state

Flat

Floor level

### Type of work required

Please indicate the work you require

**New gas supply**  
Please complete **Section B**

**Alteration of your supply/Increasing your supply**  
Please complete **Section C/D**

## Section B - New gas supply

### New Connections

Our Help to Heat scheme helps customers who may need some extra support by offering free or discounted connections to our gas network. If you have been struggling to pay your energy bills and you are finding it difficult to keep your home warm, we may be able to help. To find out if this scheme is available to you please call our partner YES Energy Solutions on **0800 015 5174** or email them direct at **helptoheat@sgn.co.uk**

You, or someone you know, could qualify for support if:

- You receive certain income-related benefits
- Your household income, after your rent or mortgage costs, is considered low and the expected cost to adequately heat your home would be high
- You are eligible under your local authority's unique criteria, known as its 'statement of intent'

### Gas usage

Do your neighbours have gas? Yes  No

Will the supply be required to heat any external buildings i.e. an annex or swimming pool Yes  No

Does the property have more than five bedrooms? Yes  No

### Property type

Is the property a new build? Yes  No

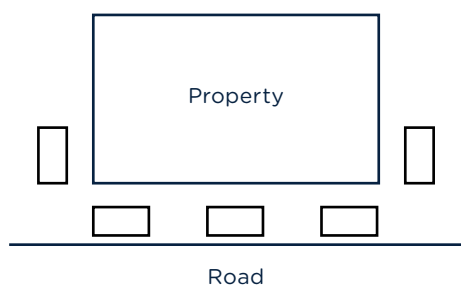
(A scaled site plan will be required, please see our Getting connected guide to help you)

Is the property a conversion? Yes  No

Please provide the proposed property number along with a site plan and/or copy of your planning permission

### New meter details

Please shade in a white box below showing where you would like your meter to go:



Additional information

Please select the new meter box type:

Surface mounted

Unibox

Built in

If no external option is available, we may be able to provide an internal meter location, subject to approval.

**For more information please refer to our Getting connected guide to help you.**

### Excavation

It is possible to reduce the cost of the work by digging the trenches on your own land and restoring them once the work is complete. Should any digging/reinstatement work be required on third party/shared land SGN will need to carry this out.

Would you like to do this part of the work? Yes  No

### Additional information/special conditions

What are you currently using to heat your property?

Oil  Electric  Solid fuel  Other

Listed building Yes  No

Will the service pipe cross any third party land (other than a public highway) Yes  No

Conservation area Yes  No

Are there any known site problems or constraints? Yes  No

**I certify that the information given is correct to the best of my knowledge**

Signature

\_\_\_\_\_

Print name

\_\_\_\_\_

Date

**Please return your application to**

**Email:**  
domesticsales@sgn.co.uk

**Post:**  
SGN Connections,  
St Lawrence House  
Station Approach,  
Horley, Surrey RH6 9HJ

## Section C - Alteration of your gas supply

If you need this alteration to allow you to turn your gas supply ON and OFF more easily, or because the building is being optimised for disabled access, are you:

Pensionable age and in receipt of a state pension

A registered disabled person

A chronically sick person

### Meter point reference number (MPRN)

This can be found on your gas bill. You can also find this by contacting the MPRN hotline on **0870 6081 524**

Meter point reference number  
\_\_\_\_\_

Meter serial number  
\_\_\_\_\_

(\*This service is not run by SGN. This call will cost 7p per minute plus your phone company's access charge.)

### Existing meter position

Where is your existing meter located

Inside

Surface mounted

Outside

Unibox

Built in

Other   
\_\_\_\_\_

### Type of alteration and new meter details

Do you require the meter moved to a different location as well as the gas supply pipe work?

Yes  No

If no please state details  
\_\_\_\_\_  
\_\_\_\_\_

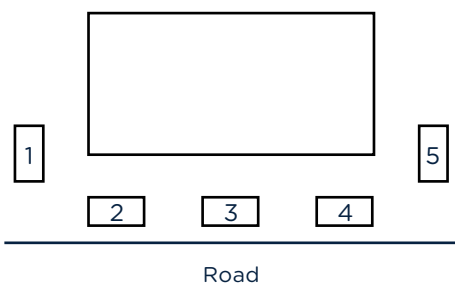
How far does the pipe work need to be moved?

Distance in metres \_\_\_\_\_ Not sure

**Please see the diagram in our Getting connected guide to help you**

On the sketch below indicate your existing meter position with an 'E' (or click on one of the circles if completing electronically) and then shade one of the boxes numbered 1 to 5 to confirm where you would like your new meter position to go:

Property:



Please select the new meter box type:

Surface mounted

Unibox

Built in

If no external option is available, we may be able to provide an internal meter location, subject to approval.

**For more information please refer to our Getting connected guide to help you.**

### Reconnecting your gas appliances

Would you like us to reconnect your internal gas pipe to your gas appliances so you are not left without gas? Yes  No

**Refer to our Getting connected guide to help you**

### Additional information/special conditions

Listed building Yes  No

Will the service pipe cross any third party land (other than a public highway) Yes  No

Conservation area Yes  No

Are there any known site problems or constraints? Yes  No

Please specify  
\_\_\_\_\_

## Section C - continued

### Excavation

It is possible to reduce the cost of the work by digging the trenches on your own land and restoring them once the work is complete. Should any digging/reinstatement work be required on third party/shared land SGN will need to carry this out. Would you like to do this part of the work?

Yes  No

## Section D - Increasing your supply

Please only complete this section if you are intending to increase your gas supply

### Type of increase

Please tell us why you need to increase your gas supply?

Heating requirements

Extension

Annexe

Other, please state

Swimming pool

### Gas loads

**Capacity increases:** To increase your gas supply please provide the existing load and additional peak hourly gas loads in KW along with estimated and additional expected annual consumption in KWh.

Check your gas or energy bill for your gas load.

**Refer to our Getting connected guide for more information.**

	Peak hourly gas load (kW)	Estimated annual gas load (kWh)
Existing		
Additional		
Totals		

### Meter boxes

For gas loads which exceed 65 kW you will need to have the appropriate meter box. Please tick your preferred option.

Free standing

Bolt on (only for loads upto 275kW)

**Refer to our Getting connected guide for more information.**

I will provide my own meter box

If freestanding do you require us to provide a concrete base for your box?

Yes  No

**I certify that the information given is correct to the best of my knowledge**

Signature

Print name

Date

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