

## Application for domestic meter box repair

Please complete using capitals

### Job address

Where work will be carried out \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Meter location \_\_\_\_\_

### Correspondence address

If different from job address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

**Daytime telephone number** \_\_\_\_\_

**Mobile** \_\_\_\_\_

### Cost of work required

(See pricelist opposite)

£ .....

### Please tick one of the below:

- Cheque made payable to 'Southern Gas Networks plc' enclosed
- Credit/debit card details provided on following page

### Signature

\_\_\_\_\_

### Print name

\_\_\_\_\_

**Date** \_\_\_\_\_

Tear here

## Pricelist

All prices include 20% VAT

Job description	Price*	Please tick
<b>Supply and install meter box door</b> Please tick to indicate the meter box type <input type="radio"/> Semi-concealed <input type="radio"/> Surface mounted <input type="radio"/> Built-in <input type="radio"/> Unibox	£53.11	
<b>Supply and install surface mounted meter box cover and door</b> (excluding back plate)	£134.23	
<b>Supply and install vandal resistant meter box door</b> (built-in meter boxes only)	£207.19	
<b>Supply and install meter box door</b> (electronic token meters only) Please tick to indicate the meter box door type <input type="radio"/> Pillar <input type="radio"/> Extended	£129.31	
<b>Repair work to meter box</b> For all meter box types: supply and installation of hinge/pins, locks and door keys (does not include new doors or covers) Please tick to indicate the meter box type <input type="radio"/> Semi-concealed <input type="radio"/> Surface mounted <input type="radio"/> Built-in <input type="radio"/> Unibox	£81.44	
<b>Supply only - meter box door hinge pins or locks sent by post</b> Please tick to indicate the meter box type <input type="radio"/> Semi-concealed <input type="radio"/> Surface mounted <input type="radio"/> Built-in <input type="radio"/> Unibox	£11.60	
<b>Supply only - meter box keys sent by post</b>	Free of charge	

\* Prices are valid for 90 days from the original enquiry date

## Domestic meter box repair outside the M25 area

### Q. Who is responsible for maintenance, repair and replacement of meter boxes?

Under the Gas Act 1986, the meter box is part of your property and as such it's the responsibility of the owner and/or occupier to make sure it's well maintained. All replacement meter box work carried out by us is chargeable.

### Q. How do I arrange work on a meter box?

We've attached our price list and application form, so all you need to do is tick the work you want us to do, then add your address and contact details. You can pay by sending us a cheque payable to Scotland Gas Networks plc or filling in your credit or debit card details on the form.

### Q. What type of work can be carried out on a meter box?

The types of meter boxes we can offer repair work on are shown over the page. We can supply and install meter box covers and doors, door hinges/pins, and locks. We can also supply replacement meter box door hinge pins, locks and door keys.

You can buy meter boxes and related parts from some plumbers' or builders' merchants.

### Q. What if the meter position needs changing?


If your meter position needs changing, please contact our Customer Service team on 0800 912 1700 or visit our website [sgn.co.uk](http://sgn.co.uk).



### Q. What happens next?

Send the completed application to us at the address below. Once we've received your completed application and your payment has been processed, we'll contact you to arrange an appointment - so please remember to give us your telephone number(s).

 [connections.performance@sgn.co.uk](mailto:connections.performance@sgn.co.uk)

 **SGN Connections**  
(Meter Box Repairs)  
St Lawrence House  
Station Approach  
Horley  
Surrey  
RH6 9HJ

## Types of meter box



### Semi-concealed meter box

Supply and installation of a semi-concealed meter box door

Height 150mm  
Width 478mm  
Depth 330mm



### Surface mounted meter box

Supply and installation of a surface mounted meter box door and cover (excluding back plate)

Supply and installation of a surface mounted meter box door

Height 497mm  
Width 442mm  
Depth 230mm



### Built-in meter box

Supply and installation of built-in meter box door

Supply and installation of vandal resistant meter box door (only available for built-in meter box)

<b>Door size:</b>	<b>Recess size:</b>
Height 600mm	Height 532mm
Width 410mm	Width 366mm
Depth 60mm	Depth 160mm



### Pillar meter box (available for electronic token meters only)

Supply and installation of pillar meter box door (only available for electronic token meters)

Transforms a semi-concealed gas meter box into one that will allow a pre-payment meter by extending the height of the box



### Unibox

Supply and installation of a Unibox door

Height 500mm  
Width 480mm  
Depth 290mm



### Extended meter box door for built-in meter box

(available for electronic token meters only)

Supply and installation of extended meter box door (only available for built-in meter box with electronic token meters)

Transforms a built-in meter box into one that allows for a pre-payment meter



### MK 1 meter box door

Meter box door MK 1 (for built-in meter box)



### MK 2 meter box door

Meter box door MK 2 (for built-in meter box)



### Meter box hinge pins, locks or keys

Repair work to all types of meter box, including supply and installation of hinges/pins, locks and door keys

Supply only of meter box hinge pins or locks, sent by post

Meter box keys can be sent free of charge

Orders for bulk keys will incur a charge, please ask for details

## Credit/debit card payment form

Please complete using capitals

We accept all major credit/debit cards with the exception of American Express and Diners Club. Please complete the following form carefully, making sure all the information is correct.

### Name

As it appears on the card \_\_\_\_\_

### Cardholder's address

If different from job address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

### Please tick type of card

Visa  Mastercard  Visa Debit  Mastercard Debit/Maestro

### Credit/debit card number

□□□□□□□□□□□□□□□□□□□□

Expiry date □□ □□ □□ □□ CVC □□□

Amount to pay £ □□□□ . □□

Cardholder's signature \_\_\_\_\_

Date \_\_\_\_\_

### Internal use only

Invoice number

\_\_\_\_\_

Authority number

\_\_\_\_\_

Reason returned

\_\_\_\_\_