

SGN Third Party Connections Briefing Note 31

(Key Milestone Marker criteria and guidance)

1 Introduction

SGN quotations, in response to FM153 or FM138 submissions are valid for a period of 90 calendar days. Upon acceptance, this period of validity is extended by a further 180 days, totalling a maximum of 270 days.

Where site development, from acceptance to gas on is expected to drastically exceed this period, SGN will permit the extension of the D180 Acceptance validity period, subject to the provision of Key Milestone Markers and completion of an associated Proforma.

SGN will specify the requirement of Key Milestone Markers as a caveat to formal SGN quotation paperwork.

2 Requirements & Conditions

Should third party works constitute the requirement for Key Milestone Markers, the customer shall complete the Key Milestone Marker Proforma, provided by SGN upon acceptance of a quotation.

The 10 Standard Key Milestone Markers are the following:

- Acceptance of GDN Quote
- Acceptance between UIP/iGT and STOR Site Operator
- Planning Permission
- Agreement with Landowner
- Acceptance of Electrical Contract with DNO
- Financial backing from stakeholder (or equivalent)
- Easements agreed
- Start date for construction
- Anticipated completion
- Gas On date
- Other (Please provide in comments)

Should Key Milestone Markers not be provided when required or requested by SGN, respective projects are liable for cancellation and all associated spend relating to reinforcement works, up to and including the point of cancellation, including procured Materials will be charged to the requesting customer.

In the case of original quoted works being wholly chargeable to the requesting customer, all spend up to the point of cancellation, including procured Materials will be retained by SGN and only remaining unspent monies will be refunded.

3 Process and proforma guidance

Upon issuance of a Key Milestone Marker proforma, the third party should complete as many sections of the Key Milestone Proforma as possible.

SGN will populate the first Key Milestone Marker as 'Acceptance of SGN Quote' with the date of acceptance. The Expiry date will auto-calculate:

Key Milestone marker 1:	Date Accepted:	Expiry date:
Acceptance of SGN Quote	03/01/2019	02/07/2019
Comments:		

Choose each Key Milestone Marker from the dropdown list:

Key Milestone marker 2:
Acceptance between UIP/IGT and STOR Site Operator
Planning Permission
Agreement with Landowner
Acceptance of Electrical Contract with DNO
Financial backing from stakeholder (or equivalent)
Easements agreed
Start date for construction
Anticipated completion

Where available, each Key Milestone Marker should have a proposed acquisition date entered by the third party:

Key Milestone marker 3:	Proposed acquisition date:	Actual Date Achieved	Expiry date:
Agreement with Landowner	04/02/2020		
Comments:			

Expiry dates should be added, where applicable – for example Planning Permission.

The Key Milestone Marker should then be returned to SGN within the D180 Acceptance Validity period, with any supporting evidence for specific markers, where available.

SGN will run bi-annual D180 checks of all Accepted projects and contact third parties should supporting evidence for Key Milestones Markers not have already been provided when specified on the proforma.

The third party should provide updates to SGN when Key Milestone Markers proposed acquisition dates are revised or when supporting evidence is acquired and specific Markers are completed.

Should no response be given after subsequent chasers by Email and phone, SGN will cancel associated projects and relinquish capacity back into the Network.

SGN will update the Key Milestone Marker for the specific project accordingly.

The Key Milestone Proforma auto-calculates Days since acceptance, turning red post 180 days:

Days since acceptance: **384**

When Actual achieved dates are inputted, the bottom status bar automatically changes to show progress:

