

SGN Third Party Connections Briefing Note 23

(Rules on multiple submissions)

1 Introduction

Where warranted, SGN Third Party Connections will accept multiple requests for the same site from multiple UIPs and iGTs.

Only one valid acceptance will be honoured by SGN, per site, with other quotes relating to the site being revoked upon acceptance on a first come, first served basis.

Similarly, requests for sites in proximity to one another on the same distribution system may be deemed '*interactive*' as part of the quotation and as such will require revocation and requote upon acceptance of an interactive quote.

Third parties should utilise the correct process for submitting options or multiple requests for one site as per this briefing note.

2 Pre-acceptance

Where no acceptance has been submitted to SGN Third Party Connections for a site, Non-Fastrack Requests should be submitted to SGN Third Party Connections.

Where applicable, requests should be clearly identified as being '*Option 1*', '*Option 2*' to ensure that they can be reasonably managed by Third Party Connections.

Additional info to support efficient processing by SGN should include:

- Maximum required demand (*KWH SHQ*)
- Minimum permissible demand, thus lowest economically viable option
- Different pressure tier options, where available

See Appendix A1 for further info on the Pre-acceptance Request process.

3 Post-acceptance

Where a Request is accepted, SGN will confirm via acceptance acknowledgement letter AQR107 that the site is formally accepted and, where applicable confirm the availability of gas if subject to reinforcement, or if available as per the customers provided '*Gas on Date*'.

Any requests that have been quoted as being interactive with a now-accepted quotation will be revoked and requoted accordingly. Any interactive quotes that have passed the 90-day validity period will not be requoted and will be cancelled accordingly, where reapplication is then required.

Where information relating to increases in capacity is required for a site which has been accepted with SGN, a series of criteria must be met, depending on the work type.

- iGT CSEP post-acceptance, post completion: **Request submission**
 - The New Supply lead CSEP must be directly connected to SGN's network
 - A Completion File must have been submitted, acknowledged and accepted by SGN for the New Supply lead CSEP

- An FM153/FM153a must be submitted as a Load Increase Request
 - Where a non-Fastrack FM153 Request, SGN will entertain multiple submission options in line with section 2 of this briefing note
- iGT CSEP post-acceptance, pre-completion: **iGT Enquiry**
 - Where the New Supply lead CSEP is not directly connected to SGN's network, an FM172 iGT Enquiry should be submitted to SGN as a Load Increase, incorporating the existing and new load accordingly
 - Multiple Load Enquiries can be submitted, in line with section 2 of this briefing note
 - Where an FM172 Enquiry response indicates no reinforcement is required for the requested demand, a single subsequent FM183 Variation form should be submitted including all required changes to warrant revised design appraisal
- iGT CSEP post-acceptance, post-completion: **iGT Enquiry**
 - The original New Supply Request must be directly connected to SGN's network
 - An FM172 iGT Enquiry should be submitted to SGN as a Load Increase, incorporating the existing and new load accordingly
 - Multiple Load Enquiries can be submitted, in line with section 2 of this briefing note
 - Where an FM172 Enquiry response indicates no reinforcement is required for the requested demand, a single subsequent FM153a Fastrack Load Increase submission can be submitted, only once the original New Supply is directly connected to SGN's network
- UIP post-acceptance, pre-completion: **GT1 submission**
 - A GT1 request should be submitted to SGN, inclusive of the total required demand (*existing + new*)
 - Information relating to the existing infrastructure request, including applicable SGN reference numbers should be provided to warrant the GT1 against proposed asset
 - Where a GT1 response identifies the proposed asset to be unfit for purpose, based on the current approved design, an FM183 Variation should be submitted to SGN to revise the design
 - Where a GT1 response identifies the proposed asset to be fit for purpose for the increase in demand, an FM183 Variation should be submitted to SGN to update the required demand associated to the job
- UIP post-acceptance, post-completion: **GT1 submission**
 - A GT1 request should be submitted to SGN, inclusive of the total required demand (*existing + new*)
 - Information relating to the existing infrastructure request, including applicable SGN reference numbers should be provided to warrant the GT1 against proposed asset
 - Where a GT1 response identifies the existing asset to be unfit for purpose and reinforcement is required, an FM138 Alteration Request should be submitted to SGN
 - Where a GT1 response identifies the existing asset to be unfit for purpose but no reinforcement is required, an FM138a Alteration Fastrack Request should be submitted to SGN
 - Should a GT1 response indicate that the existing infrastructure is fit for purpose based on the request demand and no reinforcement is anticipated, no formal application to SGN Third Party Connections is required and the required demand should be nominated in Xoserve systems by a designated Gas Shipper.

- UIP post-acceptance, post completion: **Request submission**
 - The original New Supply Request must be directly connected to SGN's network
 - A Completion File must have been submitted, acknowledged and accepted by SGN for the New Supply Request
 - An FM138/FM138a must be submitted as an alteration Request
 - Where a non-Fastrack FM138 Request, SGN will entertain multiple submission options in line with section 2 of this briefing note
- UIP post-acceptance, pre-completion: **UIP Enquiry**
 - Where a GT1 response identifies existing infrastructure as unfit for purpose or reinforcement is required for the requested demand and where the existing infrastructure is not directly connected to SGN's network, an FM137 UIP Enquiry should be submitted to SGN as an Alteration, incorporating the existing and new load accordingly
 - Multiple Load Enquiries can be submitted, in line with section 2 of this briefing note
 - Where an FM137 Enquiry response indicates no reinforcement is required for the requested demand, a single subsequent FM183 Variation form should be submitted including all required changes to warrant revised design appraisal
- UIP post-acceptance, post-completion: **UIP Enquiry**
 - The original New Supply Request must be directly connected to SGN's network
 - Where a GT1 response identifies existing infrastructure as unfit for purpose or reinforcement is required for the requested demand which cannot utilise the Fastrack process, an FM137 UIP Enquiry should be submitted to SGN as an Alteration, incorporating the existing and new load accordingly
 - Multiple Load Enquiries can be submitted, in line with section 2 of this briefing note
 - Where an FM137 Enquiry response indicates no reinforcement is required for the requested demand, a single subsequent FM138a Fastrack Alteration submission can only be submitted once the original New Supply is directly connected to SGN's network

4 Fastracks

Where applicable as per NP/14, new load requests can utilise the Fastrack process, which are deemed '*accepted*' upon submission. Multiple options cannot therefore be submitted as Fastrack load requests.

Multiple non-Fastrack Requests can be submitted to SGN for loads that qualify for Fastrack submission, however Network Analysis of the loads will not be undertaken pre-quotation and will require a post-acceptance Security of Supply check, but only one acceptance per site will be honoured.

Where information relating to possible reinforcement is required for a number of options for loads that qualify for Fastrack submission, the third party should discuss the options with their customer and submit only one request to SGN Third Party Connections. Multiple Fastrack submissions or multiple UIP or iGT Enquiries for loads that qualify for Fastrack submission will be rejected by SGN.

5 GT1

A GT1 is a request for Gas service pipe pressure and capacity information, managed by the Energy Network Association (ENA) but should be sent to SGN at GT1.GT2@sgn.co.uk.

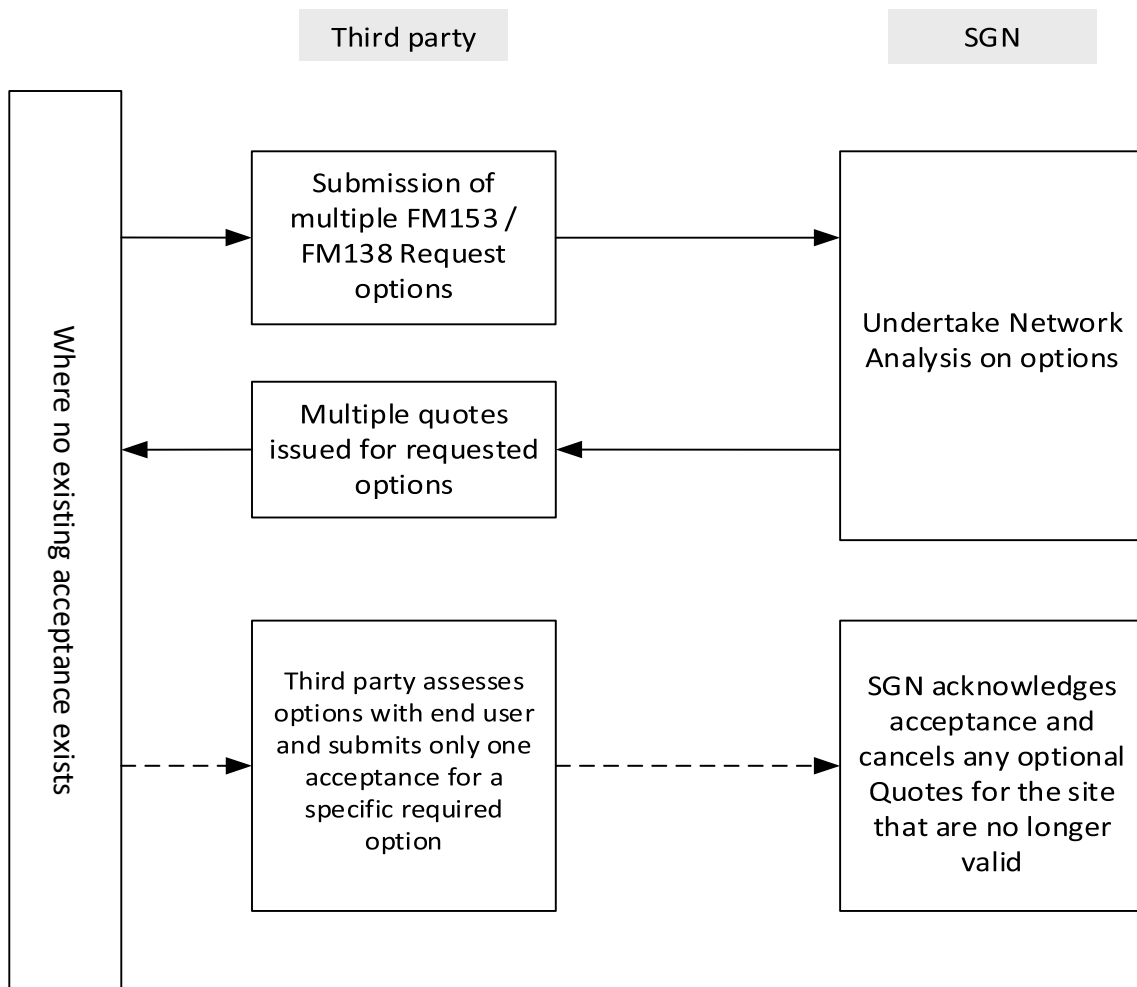
GT1 responses are not contractually binding and do not guarantee reservation of capacity.

Should a GT1 response indicate that the existing infrastructure is fit for purpose based on the request demand and no reinforcement is anticipated, no formal application to SGN Third Party Connections is required and the required demand should be nominated in Xoserve systems by a designated Gas Shipper.

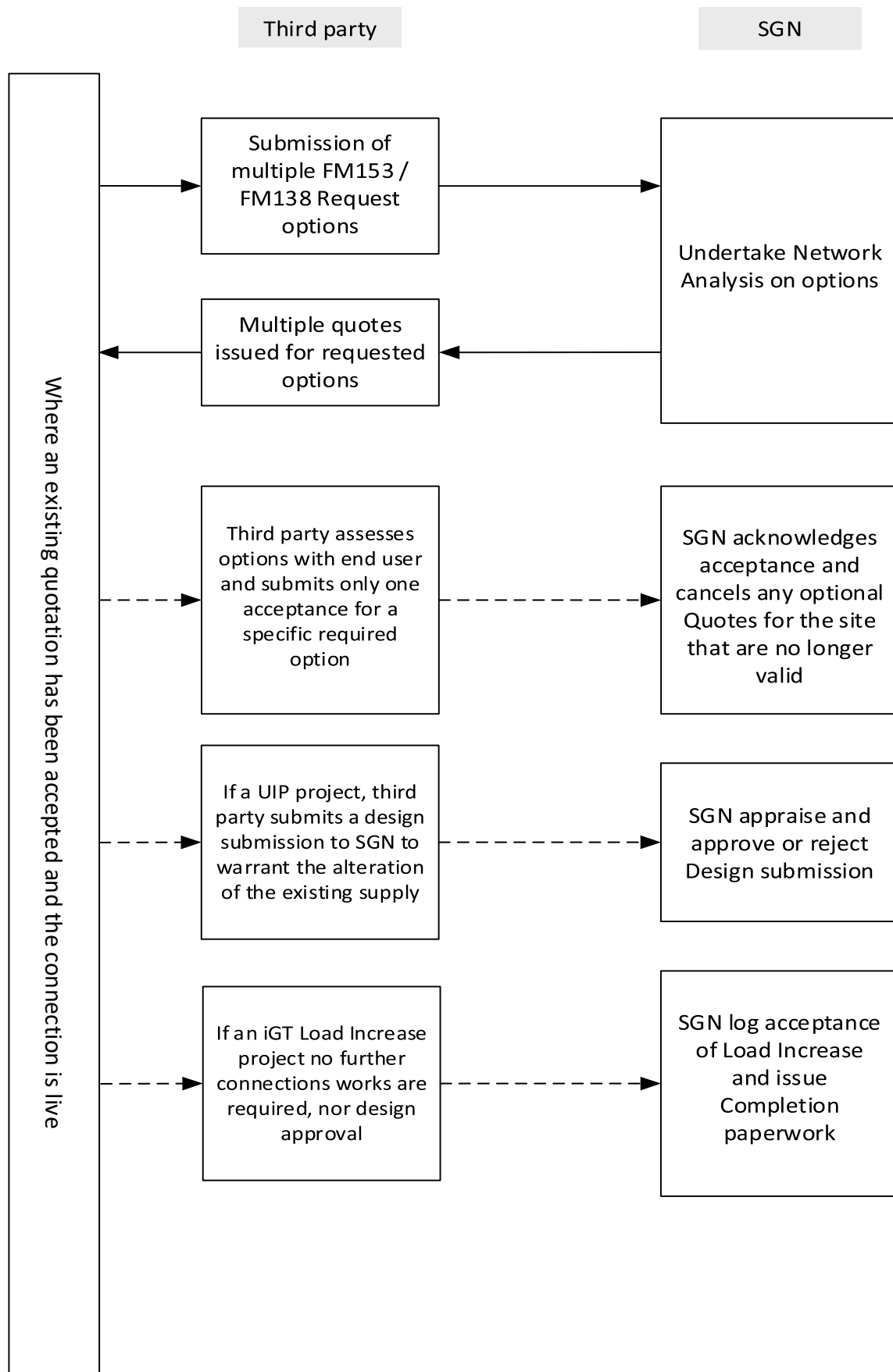
Further guidance on the GT1 process can be found in Management Procedure GDN/PM/GT/1, available through the ENA.

Appendix A

A1 Pre-acceptance Request process



A2 Post-acceptance Request process



A3 UIP/iGT Enquiry process

