

SGN Connection Services

Third Party Connections contact details

- 1** SGN Third Party Connections
- 2** GT1/GT2
- 3** Acquisition of SGN Service Information Labels (*SGNB608*)
- 4** SGN Network Control (*SCO Desk*)
- 5** Energy Networks Association (*ENA*)
- 6** Xoserve
- 7** Gas Industry Registration Scheme (*GIRS*)
- 8** Institute of Gas Engineers & Managers (*IGEM*)
- 9** Independent Networks Association (*INA*)
- 10** Gas Emergency Service number
- 11** Office for Gas and Electricity Markets (*OFGEM*)

1 SGN Third Party Connections

All new Request SGN Third Party Connections and Enquiry submissions, Certification Files (*where required*), Completion Files, missing asset queries and all other enquiries should be sent to the SGN Third Party Connections Email account: SOE_gtuir_SGN@sgn.co.uk

Third Party Connections Manager

Leigh Keegan - Network Support Manager

Leigh.Keegan@sgn.co.uk

[02394 283173](tel:02394283173)

UIP Team

Joe Lewis – Network Support Officer (*All enquiries including UIP Completions*)

Joe.Lewis@sgn.co.uk

[02394 283171](tel:02394283171)

Robert Ryland - Network Assistant (*UIP Non-Fastracks*)

Robert.Ryland@sgn.co.uk

[02394 283160](tel:02394283160)

Chiara Chesi - Network Assistant (*UIP Fastracks*)

Chiara.Chesi@sgn.co.uk

[02394 283162](tel:02394283162)

Daniel Lowe - Network Assistant (*Cladding & Enquiries*)

Daniel.Lowe1@sgn.co.uk

[02394 280488](tel:02394280488)

iGT Team

Daniel Markwell – Network Support Officer (*All enquiries including UIP Completions*)

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[02394 283165](tel:02394283165)

Adrian Cardoza - Network Planning Assistant (*iGT Non-Fastracks*)

adrian.cardoza@sgn.co.uk

[01293 818 243](tel:01293818243)

Ian Holman - Network Planning Assistant (*iGT Fastracks*)

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[02394 283168](tel:02394283168)

Lubna Khan - Network Planning Assistant (*iGT Non-Fastracks*)

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[02394 283174](tel:02394283174)

Michael Driver - Network Record Assistant (*iGT & Land Enquiries, iGT Fastracks and iGT Non-Fastracks*)
michael.driver@sgn.co.uk
[02394 283161](tel:02394283161)

Helen Richardson - Network Assistant (*iGT Non-Fastracks*)
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[02394 283167](tel:02394283167)

Laura Rickard - Network Assistant (*iGT Non-Fastracks*)
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[02394 283172](tel:02394283172)

Rebecca Miles - Network Assistant (*iGT Fastracks*)
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[02394 283176](tel:02394283176)

Vaishali Puri - Network Assistant (*iGT Non-Fastracks*)
vaishali.puri@sgn.co.uk
[02394 283177](tel:02394283177)

Legacy Completions

Jamie Smith – Network Support Officer (*Legacy Completions*)
Jamie.Smith@sgn.co.uk
[02394 283 170](tel:02394283170)

Nick Jones - Process Assistant (*Legacy Completion Files*)
nick.jones@sgn.co.uk
[023 9428 0523](tel:02394280523)

2 GT1/GT2

GT1 and GT2 forms should be acquired from the Energy Network Association as per section 4.

Completed GT1 and GT2 forms should be sent to: GT1.GT2@sgn.co.uk

3 Acquisition of SGN Service Information Labels (*SGNB608*)

SGN no longer issue separate Scotland and Southern Service Information Labels and have combined them into a single 'SGN' branded Service Information Label SGNB608. Any existing SOU and SC B608 labels can still be used, but newly issued Labels will be under the new branding. They contain the same, consistent information as previous versions as per regulation – an example of the new Label can be found in the new SGN MPRN allocation process.

To request batches of SGNB608 Labels please Email SGN Third Party Connections at:
SOE_gtuip_SGN@sgn.co.uk

4 SGN Network Control (SCO Desk)

As per the requirements under SGN Safe Control of Operations (SCO), where a Routine or Non-Routine operation or SGN SCO registration is required, please contact the following single point of contact for both Southern and Scotland Networks:

SGN Network Control

Email: MBX_network.control@sgn.co.uk

Telephone: [0345 0721935](tel:0345 0721935)

5 Energy Networks Association (ENA)

The Energy Networks Association (ENA) Manages and collates forms and procedures for a number of Gas and Electricity industry processes. Where a GT1 or GT1 is required, the ENA hosts forms that should be completed as per Section 2.

Website: www.energynetworks.org

Telephone: [0207 706 5100](tel:0207 706 5100)

Email: info@energynetworks.org

6 Xoserve (Correlia)

Xoserve is the Central Data Services Provider for Britain's gas market. It is responsible for providing information to Gas Distribution Networks and Independent Gas Transporters from a central register, combined with information about gas flows across the entire UK Gas Transportation Network.

Xoserve facilitate and manage MPRNs for the gas industry, primarily for billing purposes. They also manage the data for iGT CSEP sites that drive transportation between Distribution Network Owners and iGTs.

www.Xoserve.com

Telephone: [0121 623 2189](tel:0121 623 2189)

7 Gas Industry Registration Scheme (GIRS)

All Utility Infrastructure Providers (UIPs) must be accredited under the Gas Industry Registration Scheme (GIRS) provided by LRQA.

The Gas Industry Registration Scheme (GIRS) is operated by LRQA and provides a Nationally recognised process for the accreditation & registration of Utility Infrastructure Providers (UIPs) for specific scopes of gas infrastructure work.

The list of GIRS accredited UIPs can be found at:

<https://www.lrqa.com/en-gb/utilities/girs/>

Telephone: [0330 414 1337](tel:0330 414 1337)

8 Institute of Gas Engineers & Managers (IGEM)

The Institute of Gas Engineers and Managers (*IGEM*) is a British engineering institution which review and publish universal, nationwide gas-specific Policy and Specification documentation which every GDN, iGT and UIP apply to gas design and construction works.

www.IGEM.org

Telephone: [01509 678150](tel:01509678150)

9 Independent Networks Association (INA)

The Independent Networks Association (*INA*) (*formerly the Association of Independent Gas Transporters*) is an industry association set up to promote the common interests of iGTs operating in the UK gas industry.

The INA maintains contact with the Gas Distribution Networks, Shippers and Suppliers, Government, regulatory bodies such as OFGEM and the HSE and with the suppliers of products and services to the UK gas industry.

It also works to increase awareness of the role of iGTs, encourage good relations between iGTs and other participants in the gas industry and to increase the technical and professional knowledge of those engaged in the transportation of gas through underground pipe networks.

Email: info@ina.org.uk

10 Gas Emergency Service number

In the event of any gas emergency, at any location in the UK call the Gas Emergency Service number on: [0800 111 999](tel:0800111999)

11 Office of Gas and Electricity Markets (OFGEM)

The Office of Gas and Electricity Markets (OFGEM) supports the UK Gas and Electricity markets and is the Government Regulator for the electricity and gas markets in Great Britain.

OFGEM also collate and issue Independent Gas Transporter licences.

www.ofgem.gov.uk - [020 7901 7000](tel:02079017000)