

CHECKLIST - CONDUCTING A PURGING OPERATION

- (* delete whichever is inapplicable and attach this checklist to NRO/RO) **NRO/RO No.***
1. Has a risk assessment been completed and issued to relevant personnel? **YES/NO***
 2. Has a procedure been prepared and issued to all concerned? **YES/NO***
 3. Do all personnel involved in the purging operation understand their role? **YES/NO***
 4. Are the following clearly defined?
 - i. Plant to be purged? **YES/NO***
 - ii. Methods of isolation/connection? **YES/NO***
 - iii. Methods of depressurizing/venting? **YES/NO***
 - iv. Methods of purging? **YES/NO***
 - v. Method of achieving minimum velocity? **YES/NO***
 - vi. Supply of purge gas including the monitoring of upstream pressure? **YES/NO***
 - vii. Purging end-points and means of monitoring? **YES/NO***
 - viii. Provision against over-pressurisation? **YES/NO***
 - ix. Estimate of purge duration? **YES/NO***
 5. Has a contingency plan been prepared for this operation? **YES/NO***
 If NO, state reasons below.

 6. Have all affected parties been advised/consulted? **YES/NO***
 7. Have all safety and equipment requirements been considered? **YES/NO***
 Any additional requirements may be listed below.

 8. Has an appropriate communication system been considered for purging? **YES/NO***

Signatures: Name (Block capitals):

AUTHORISING ENGINEER.....

COMPETENT PERSON.....

Figure F.4: Checklist for Purge Operation