

CHECKLIST - CONDUCTING A PURGING OPERATION

(* delete whichever is inapplicable and attach this checklist to NRO/RO)

NRO/RO No.*

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| 1. Has a risk assessment been completed and issued to relevant personnel | YES/NO* |
| 2. Has a procedure been prepared and issued to all concerned? | YES/NO* |
| 3. Do all personnel involved in the purging operation understand their role? | YES/NO* |
| 4. Are the following clearly defined? | |
| i. Plant to be purged? | YES/NO* |
| ii. Methods of isolation/connection? | YES/NO* |
| iii. Methods of depressurizing/venting? | YES/NO* |
| iv. Methods of purging? | YES/NO* |
| v. Method of achieving minimum velocity? | YES/NO* |
| vi. Supply of purge gas including the monitoring of upstream pressure? | YES/NO* |
| vii. Purging end-points and means of monitoring? | YES/NO* |
| viii. Provision against over-pressurisation? | YES/NO* |
| ix. Estimate of purge duration? | YES/NO* |
| 5. Has a contingency plan been prepared for this operation? | YES/NO* |
| If NO, state reasons below. | |
| 6. Have all affected parties been advised/consulted? | YES/NO* |
| 7. Have all safety and equipment requirements been considered? | YES/NO* |
| Any additional requirements may be listed below. | |
| 8. Has an appropriate communication system been considered for purging? | YES/NO* |

Signatures: Name (Block capitals):**AUTHORISING ENGINEER.....****COMPETENT PERSON.....****Figure F.4: Checklist for Purge Operation**