

Error management reporting form



SGN
Your gas. Our network.

Error number _____

Please obtain Error number by calling the Error Management Team on **02392 624842** during office hours **0800-1600 Mon-Fri**.

Use this form to highlight any differences between pipe/plant on maps and those found on site.

Please complete all sections of this form to make sure we maintain a safe and secure gas supply network

SGN direct labour or contractor

Depot/location _____

Third party contractor Yes No

Company name _____

Name (printed) _____ Tel _____

Site/job address _____ Date _____

Workstream _____ Postcode _____

Project/job card reference _____

Pipe ID number (from maps)* _____ *
Prefix

Pipe location* _____ E _____ N _____

As currently shown on maps

As found

Pipe diameter _____

Pipe material _____

Pipe pressure _____

Pipe carrier (inserted mains) _____

Please provide brief details of incorrect/missing pipe, plant or geography data together with any additional PON IDs

Please indicate whether the status of this error is resolved

Resolved Yes No Responsible Team Manager _____

If the status is **unresolved**, please indicate why this couldn't be resolved on site:

Please attach a dimensioned sketch on a map to clarify the information

Please email your completed application form to error.management@sgn.co.uk or post it to:

Error Management Team | Data and Digitisation Unit | SGN Ltd | Walton Road | Portsmouth | Hampshire PO6 1UJ